

W-2 Electronic Consent

Log Into WebAdvisor

The screenshot shows the King's College website interface. At the top, there is a navigation bar with a "MENU" button on the left, the King's College logo in the center, and a "SEARCH" box on the right. Below the navigation bar is a banner image of a building. A blue callout box with the text "Please click On WebAdvisor Link." has an arrow pointing to the "WebAdvisor" link in the left-hand navigation menu. The menu items are: Home, Help Desk, WebAdvisor, Moodle, Tech Web, Web Cams, and Class Cancellations. To the right of the menu, there is a "NEWS" section with a "Follow Us On Twitter @KingsIITS" button and several news items. The first news item is dated "18 Nov 2015" and discusses mailbox migration. The second news item is dated "As we expand KC Wireless" and discusses deactivated ports. The third news item is partially visible and starts with "Don't forget your King's College Email/Office365 account comes".

Home > MyKing's

MYKING'S

- Home
- Help Desk
- WebAdvisor
- Moodle
- Tech Web
- Web Cams
- Class Cancellations

NEWS

For the latest King's College IITS News, Announcements, Tips & more...Follow Us On Twitter @KingsIITS

18 Nov 2015 - Faculty & Staff mailboxes will be migrated to Office 365 beginning on 11/20. Check the Office 365 button below for more details and do not hesitate to contact help@kings.edu with any questions or concerns.

As we expand KC Wireless, you may have discovered deactivated ports in your residence hall. If you need assistance in setting up some smart devices, [we put together a guide](#) that might help. Further questions can be referred to the Help Desk.

Don't forget your King's College Email/Office365 account comes

Follow King's IITS on Twitter

Login

http://www.kings.edu/mykings/Web_Advisor

Web Advisor | King's College

Quarterly Taxes ACA Colleague Ellucian MyKing's King's College Creative Benefits, Inc. Pas... Secure Login Creative Ben... Entry Portal TimeTrak 2013 Login CBY Systems, Inc. - Login SHRM Online - Society for... Welcome - SHRM Visitor... CUPA-HR Home - King's College Jo...

MENU

KING'S COLLEGE
TRANSFORMATION. COMMUNITY. HOLY CROSS.

SEARCH

WEB ADVISOR

Home > MyKing's > Web Advisor

MYKING'S

LOGIN TO WEBADVISOR

Please select "Login To WebAdvisor"

Log In

The image shows a screenshot of a web browser displaying the King's College WebAdvisor Main Menu. The browser's address bar shows the URL: <https://wa02.kings.edu:8443/webadvisor/c/colleague?TYPE=M&PID=CORE-WBMAIN&TOKENIDX=221647689>. The page features a header with the King's College logo and navigation links for [LOG IN](#), [MAIN MENU](#), and [CONTACT US](#). A vertical sidebar on the right contains links for [Prospective Students](#), [Students](#), [Faculty](#), and [Employees](#). The main content area includes a 'Welcome Guest!' message and a VeriSign SSL certificate notice. A blue callout box with the text 'Please click on "LOG IN".' has an arrow pointing to the 'LOG IN' button in the bottom right navigation area. The browser's taskbar at the bottom shows the system tray with the date and time: 11:25 AM, 10/14/2011.

Enter User ID & Password

Log In - Windows Internet Explorer

https://wa02.kings.edu:8443/webadvisor/collleague?TOKENIDX=2437028244&SS=LGRQ&URL=https%3A%2F%2Fwa02.kings.edu%3A8443%2Fwebadvisor%2Fcollleague%3FTOI

Log In

KING'S COLLEGE

LOG IN MAIN MENU EMPLOYEES MENU CONTACT US

EMPLOYEES Welcome Guest!

Log In

WebAdvisor Username bethannahill

Password ●●●●●●

Hint

SUBMIT

Please enter your User ID (first name last name with no spaces) and your password. You will then click on "SUBMIT".

LOG IN MAIN MENU EMPLOYEES MENU CONTACT US

WebAdvisor 3.1
POWERED BY DATATEL

Local intranet | Protected Mode: Off

2:49 PM
10/17/2013

Select “Employees” tab

WebAdvisor Main Menu - Windows Internet Explorer

https://wa02.kings.edu:8443/webadvisor/c/colleague?TYPE=M&PID=CORE-WBMAIN&TOKENIDX=1614174515

WebAdvisor Main Menu

KING'S COLLEGE

CHANGE PASSWORD | LOG OUT | MAIN MENU | CONTACT US

Welcome **Beth Ann Kolodgie!**

WebAdvisor gives students, staff, and the community access to our databases.

Select your point of entry to the right.

- Prospective Students
- Students
- Employees**

Account Information | I'm New to WebAdvisor | What's My Password?

CHANGE PASSWORD | LOG OUT | MAIN MENU | CONTACT US

WebAdvisor 3.1
POWERED BY DATATEL

Done

100% 2:57 PM 10/17/2013

You will see your name on the page and you will then need to select The “Employees” tab. This may be in a different order on your individual page.

Select “W-2 Electronic Consent”

WebAdvisor for Employees - Windows Internet Explorer

https://wa02.kings.edu:8443/webadvisor/c/colleague?TOKENIDX=4613076086&type=M&constituency=WBEM&pid= CORE-WBEM

WebAdvisor for Employees

KING'S COLLEGE

CHANGE PASSWORD | LOG OUT | MAIN MENU | EMPLOYEES MENU | CONTACT US

EMPLOYEES - WEBADVISOR FOR EMPLOYEES MENU Welcome Dummy Employee!

The following links may display confidential information.

User Account	Communication
I'm New to WebAdvisor What's my User ID? What's my password Change Password Address Change	My Documents
Employee Profile	Financial Information
Position Summary Leave Plan Summary My Stipends Pay Advices View Pay Advices (For Administrators) W-2 Electronic Consent W-2 (For Administrators) W-2 Statements T4 Electronic Consent Current Benefits United Way Donation Enrollment	Budget selection Budget summary
Time Entry and Approval	Budgeting
Time entry Time history Time approval (for supervisors) Employee history (for supervisors)	Budget selection Budget summary
	Purchase Orders
	Work Orders

CHANGE PASSWORD | LOG OUT | MAIN MENU | EMPLOYEES MENU | CONTACT US

Local intranet | Protected Mode: Off | 100%

11:43 AM 10/5/2012

Please click on “W-2 Electronic Consent”.

Select to Consent or Withhold Consent then click on “Submit”

KING'S COLLEGE

CHANGE PASSWORD | LOG OUT | MAIN MENU | EMPLOYEES MENU | HELP | CONTACT US

EMPLOYEES Welcome Beth Ann Kolodgie!

W-2 Electronic Consent

By selecting this option, I agree to receive my official W-2 only in electronic format. I understand that by consenting to receive my W-2 in electronic format, I will not receive a paper W-2 statement. I understand that by consenting I will have access to view and print all of my prior, current and future W-2 statements until I remove my consent. I understand that I have the ability at any time to return to this form and remove my consent.

I choose to withhold my consent and understand by doing so that I will not receive my official W-2 in electronic format. I also understand that by withholding my consent, I will not have access to prior or future W-2 statements electronically. I understand that I have the ability at any time to return to this form and consent to view my W-2 statements electronically.

Electronic W-2 Consent History

11/07/13 09:40:19AM - Consent Given
11/07/13 09:40:01AM - Consent Withheld
10/28/13 01:51:25PM - Consent Given
10/28/13 01:51:07PM - Consent Withheld
01/10/11 09:40:11AM - Consent Given

SUBMIT

CHANGE PASSWORD | LOG OUT | MAIN MENU | EMPLOYEES MENU | HELP | CONTACT US

WebAdvisor 3.1
POWERED BY DATATEL

10 AM 1/2013

Please select to Consent to Electronic W-2's or you can select withhold consent. If you withhold consent you will not be able to view your W-2 electronically, but will receive a paper copy through the US mail.

If you electronically consented to view your W-2 click on “W-2 Statements”

The following links may display confidential information.

User Account

- [I'm New to WebAdvisor](#)
- [What's my User ID?](#)
- [What's my password](#)
- [Change Password](#)
- [Address Change](#)

Employee Profile

- [Position Summary](#)
- [Leave Plan Summary](#)
- [My Stipends](#)
- [Pay Advices](#)
- [View Pay Advices \(For Administrators\)](#)
- [W-2 Electronic Consent](#)
- [W-2 \(For Administrators\)](#)
- [W-2 Statements](#)
- [T4 Electronic Consent](#)
- [Current Benefits](#)
- [Benefit Enrollment](#)

Time Entry and Approval

- [Time entry](#)
- [Time history](#)
- [Time approval \(for supervisors\)](#)
- [Employee history \(for supervisors\)](#)

Communication

- [My Documents](#)

Financial Information

- [Budget selection](#)
- [Budget summary](#)
- [T4A Electronic Consent](#)

Budgeting

- [Budget selection](#)
- [Budget summary](#)

Purchase Orders

Work Orders

CHANGE PASSWORD | **LOG OUT** | **MAIN MENU** | **EMPLOYEES MENU** | **CONTACT US**

WebAdvisor

4 AM 1/2013

If you electronically consented, once the W-2's are processed, you can view your electronic copy by clicking on “W-2 Statements” in the Employees Menu.